

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
April 18, 2011

A regular meeting of the Board of Examiners of Psychology was held at the Office of Occupations and Professions in Frankfort, KY on April 18, 2011.

MEMBERS PRESENT

Thomas W. Miller, Ph.D., Chair
Barbara K. Jefferson, Ph.D., Vice-Chair
Sally Brenzel, Psy.D.
William G. Elder, Ph.D.
Melissa Hall, M.S.
Owen Nichols, Psy.D.
Paula Glasford

OCCUPATIONS & PROFESSIONS STAFF

Julie Jackson, Board Administrator
Shannon Tivitt, Executive Director

OTHERS PRESENT

Mark Brengelman, Assistant Attorney General
Lisa Willner, Executive Director, KPA
John Lee

MEMBERS ABSENT

Danette Morton-Page, M.A.
Eva Markham, Ph.D.

CALL TO ORDER

Dr. Miller, Ph.D., Chair, called the meeting to order at 10:15 a.m.

MINUTES

The minutes of the March 7, 2011 meeting were called to the attention of the Board. A motion was made by Dr. Jefferson to approve the minutes as amended. The motion, seconded by Dr. Elder, carried.

FINANCIAL REPORT & LEGAL FEES

Financial statement for the month ending March 31, 2011 and legal fees for February 2011 were presented to the Board. Dr. Elder made a motion to accept the financial statement and legal fees. The motion, seconded by Ms. Glasford, carried.
Dr. Elder inquired about the additional appropriation as discussed at the special meeting in January. Ms. Tivitt advised the appropriation will be reflected on the April financial statement.

DIRECTOR'S REPORT

Ms. Tivitt introduced herself to the full Board. She discussed the recent audit of the Proprietary Education Board and upcoming changes for the Office of Occupations and Professions.

LEGAL MATTERS

Mr. Brengelman discussed the Department of Justice notice regarding HIV/AIDS Discrimination in Occupational Training and State Licensing. No action taken.
Mr. Brengelman advised that he would like to meet with the complaints committee and board investigators to discuss the complaint process and investigations.
Mr. Brengelman advised that the authorization form for release of records needs to be updated.

COMPLAINTS SCREENING COMMITTEE

- Case 00-05 – No action taken.
- Case 03-12 and 06-05 – Ongoing.
- Case 09-08 – Mr. Brengelman will draft letter regarding supervision and forward to Ms. Jackson for mailing.
- Case 10-09 – A motion was made by the Complaints Screening Committee to dismiss the case. The motion, seconded by Dr. Jefferson, carried.
Dr. Brenzel recused herself from the discussion and voting. She left the room at 10:32 and returned at 10:37.
- Case 10-19 – A motion was made by the Complaints Screening Committee to file a Notice of Administrative Hearing and Order. The motion, seconded by Dr. Elder, carried. Dr. Markham will serve as Case Manager.
- Case 10-21 – Mr. Brengelman and Ms. Hall are drafting a Notice of Administrative Hearing and Order.
- Case 10-22 – Ongoing.
- Case 10-23 – An administrative hearing is scheduled for June 28, 2011.
- Case 10-24 – Ongoing.
- Case 10-27 – Ongoing.
- Case 10-30 – Ongoing.
- Case 11-01 – Ongoing.
- Case 11-02- A motion was made by the Complaints Screening Committee to investigate the complaint. The motion, seconded by Dr. Elder, failed after a vote with two (2) in favor and three (3) opposed. A second motion was made by Dr. Nichols to dismiss the case with a letter to advise not to represent their self as a psychologist.
- Case 11-03 A & B – A motion was made by the Complaints Screening Committee to investigate. The motion, seconded by Dr. Elder, carried. Dr. Berry was assigned as investigator and Melissa Hall will serve as Case Manager.
- Case 11-04 - A motion was made by the Complaints Screening Committee to investigate. The motion, seconded by Dr. Elder, carried. Dr. Berry was assigned as investigator and Melissa Hall will serve as Case Manager.

- Case 11-05 – A motion was made by the Complaints Screening Committee to issue a Cease and Desist Affidavit. The motion, seconded by Dr. Elder, carried. Mr. Brengelman will draft the Affidavit.
- Case 11-06 – A motion was made by the Complaints Screening Committee to investigate. The motion, seconded by Dr. Nichols, carried. Dr. Auvenshine was assigned as investigator. Melissa Hall will serve as Case Manager.
- Case 11-07 – A motion was made by the Complaints Screening Committee to investigate. The motion, seconded by Dr. Elder, carried. Dr. Berry was assigned as investigator. Melissa Hall will serve as Case Manager.

The members of the Complaints Screening Committee recused from voting on the above recommendations of the Committee.

COMMITTEE REPORTS

Supervision Committee – Dr. Elder discussed the supervision request of Jennifer Richardson and the letter regarding concerns with Spalding University and their complaint form. It was determined that the letter should be sent to the American Psychological Association and copied to Spalding University. The request for a response should be removed from the letter.

Continuing Education Committee – Ongoing and routine monitoring. Dr. Charlie Morgan was approved as presenter of the supervision course to be held during the Kentucky Psychological Association meeting in November.

Credentials Review Committee – Dr. Jefferson discussed the application of an applicant that doesn't meet curriculum requirements.

Examination Committee – The next exam will be held on June 17, 2011.

Disciplined Psychologists Reports – None

EXPIRED LICENSURE REPORT

There were ten expired license for the month of December. Dr. Brenzel made a motion to send a certified letter to these licensees advising them that their license has expired and that they must cease practice. Motion, seconded by Dr. Jefferson, carried.

OLD BUSINESS

None

NEW BUSINESS

Request for Psychometric Data from Jesse Owen – A discussion was held and the requestor will be advised that the information is not available. A choice of retaking the exam as written or oral will be offered.

Dr. Jefferson made a motion that a time limit of forty-five (45) minutes be placed on the written jurisprudence exam. The motion, seconded by Dr. Nichols, carried. The change will be noted in the notification letters.

Request for recheck of exam score from Rebecca Harvey – Dr. Jefferson will respond and offer choice of retaking the exam as written or oral.

Letter from The Society of Consulting Psychology regarding model act – Letter was discussed with no action taken.

Retreat – Deferred until May 9th meeting.

Request for Q&A to be posted – Ms. Willner requested that the Q & A regarding the implementation of HB 488 be posted on the board's website. She will forward the link to Ms. Jackson.

CONFLICTS

Dr. Brenzel had conflict in Case 10-09 and is recused. Disclosure of Conflict of Interest Statement has been completed.

SCHEDULE NEXT MEETING

The next Board meeting will be held on May 9, 2011 at the Office of Occupations and Professions in Frankfort, Kentucky.

TRAVEL AND PER DIEM

A motion was made by Ms. Glasford to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting. The motion, seconded by Dr. Brenzel, carried.

Mr. Brengelman offered his thanks to the Board for his attendance at the ASPPB Midyear Meeting, April 7-10, 2011 in Lake Buena Vista, Florida and submitted his memorandum summarizing the meeting to the Board.

ADJOURNMENT

A motion made by Dr. Jefferson to adjourn the meeting at 12:00 p.m. The motion, seconded by Dr. Brenzel, carried.

Thomas W. Miller, Ph.D. ABPP
Board Chair