

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
August 9, 2010

A regular meeting of the Board of Examiners of Psychology was held at the Office of Occupations and Professions Park in Frankfort, KY on August 9, 2010.

MEMBERS PRESENT

Thomas W. Miller, Ph.D., Chair
Barbara K. Jefferson, Ph.D., Vice-Chair
Dennis Buchholz, Ph.D.
Richard Applegate, M.A.
Eva Markham, Ed. D.
William G. Elder, Ph.D.
Danette Morton-Page, M.A.
Sally Brenzel, Psy.D.
Melissa Hall, M.S.

OCCUPATIONS & PROFESSIONS STAFF

Julie Jackson, Board Administrator
Frances Short, Executive Director
David Garr, Deputy Executive Director

OTHERS PRESENT

Mark Brengelman, Assistant Attorney General

MEMBERS ABSENT

Paula Glasford

CALL TO ORDER

Dr. Miller, Ph.D., Chair, called the meeting to order at 10:10 a.m.

INTRODUCTION OF NEW BOARD MEMBERS

Dr. Miller introduced Dr. Sally Brenzel, Psy.D. and Ms. Melissa Hall, M.S. The new Board members were sworn in by Carolyn Benedict, notary.

MINUTES

The minutes of the July 15 & 16, 2010 meeting were called to the attention of the Board. A motion was made by Dr. Jefferson to approve the minutes as amended. The motion, seconded by Ms. Morton-Page, carried.

FINANCIAL Report

Financial statement was presented to the Board for the month ending July 30, 2010 and legal fees for June 2010. Dr. Markham made a motion to accept the financial statement and legal fees. Motion, seconded by Dr. Jefferson, carried.

DIRECTOR'S REPORT

In Ms. Short's absence, Mr. Garr informed the Board of the mandatory furlough days in which the Office of Occupations and Professions will be closed. Those dates are September 3, 2010, November 12, 2010 and May 27, 2011. There are an additional three days that employees will be on furlough and those dates have yet to be set. Mr. Garr also advised that a Memorandum of Agreement is being drafted for Board review. This MOA will define the duties and responsibilities of office staff. Mr. Garr discussed the distributed KECC donation forms. Upon

Ms. Short's joining the meeting, Dr. Miller inquired as to whether Ms. Jackson will be able to attend the Board meeting on November 11, 2010, which will be held during the KPA conference. Ms. Short advised that as November 11, 2010 is a holiday for state government and no compensatory time can be earned during a week in which there is a furlough day, Ms. Jackson will not be in attendance at the November meeting.

COMPLAINTS SCREENING COMMITTEE

- Case 00-05 – No action taken.
- Case 03-12 and Case 06-05 –No action taken.
- Case 08-18 – A request for a reduction in supervision was received. The Complaints Screening Committee made a motion to reduce the supervision to every two weeks. The motion, seconded by Dr. Jefferson, carried. Dr. Elder discussed concerns regarding the progress in supervision. The Board voted with four in favor, one opposed and one abstained
- Case 09-03 – A request was submitted for approval of a continuing education course in order to fulfill the requirement of eight hours in law and ethics training per the Settlement Agreement. A motion was made by Dr. Jefferson to approve the request. The motion, seconded by Dr. Elder, carried. Mr. Applegate will send a letter of response advising the request was approved.
- Case 09-08 – Mediation is scheduled for September 22, 2010. The location may be moved to Dr. Markham's office.
- Case 10-02 – A motion was made by the Complaints Screening Committee to accept the Settlement Agreement. The motion, seconded by Dr. Markham, carried.

COMMITTEE REPORTS

Supervision Committee – The Board discussed suggested recommendations regarding reviewing and auditing supervision records. Dr. Elder will draft the supervision suggestions. They will be placed in the next newsletter.

Continuing Education Committee – Ongoing progress and routine monitoring.

Credentials Review Committee –Dr. Jefferson discussed discrepancies in the supervision requirement regulation 201 KAR 26:190.

Examination Committee – The Board discussed the structured exam process. The next exam will be held on September 24, 2010.

Disciplined Psychologists Reports – None.

EXPIRED LICENSURE REPORT

There was one expired license for the month of April. Dr. Jefferson made a motion to send a certified letter to this licensee advising them that their license has expired and that they must

cease practice. Motion, seconded by Ms. Morton-Page, carried.

OLD BUSINESS

Revisions of telehealth regulations – Tabled until the September meeting.

Regulation changes – Tabled until the September meeting. Dr. Miller will send an electronic copy of the regulation packet to full Board and Ms. Short.

NEW BUSINESS

Email from Susan Vaught regarding conflict of interest – The Board discussed the email and determined that a conflict of interest does exist. Dr. Miller will respond to Ms. Vaught.

Review of revised structured exam forms – The Board discussed and approved the revised forms. It was determined that one proctor will be sufficient.

SCHEDULE NEXT MEETING

September 13, 2010 at the Office of Occupations and Professions

TRAVEL AND PER DIEM

A motion was made by Ms. Morton-Page to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting and the attendance of Dr. Elder, Dr. Jefferson, Mr. Brengelman and Dr. Miller at the ASPPB conference in Savannah, Georgia October 13-17, 2010. The motion, seconded by Dr. Markham, carried.

ADJOURN

A motion made by Dr. Markham to adjourn the meeting at 11:40 a.m. The motion, seconded by Dr. Elder, carried.

Thomas W. Miller, Ph.D.
Board Chair