

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
June 8, 2020

A regular meeting of the Board of Examiners of Psychology was held on June 8, 2020 via Zoom teleconferencing.

MEMBERS PRESENT

Jean Deters, Psy.D. - Chair
Joseph Dickhaus, M.S.
Erica Pristas, Ph.D.
Justin Gilfert - Citizen at Large
Jamie Hopkins, Ph.D. - Vice Chair
Stacy Seale, M.S.
Brenda Nash, Ph.D.
Elizabeth McKune, Ed.D.

MEMBERS ABSENT

Emily Skaggs, Psy.D.

DEPARTMENT OF PROFESSIONAL LICENSING

Courtney Cook, Board Administrator
Chessica Nation, Administrative Section Supervisor
Dr. Michael Newman, Commissioner
Robin Vick, Fiscal Administrative Section Supervisor

OTHER

David Trimble, Legal Counsel
Katie McBride - KPA

CALL TO ORDER

Dr. Deters called the meeting to order at 10:05 a.m.

MINUTES

The minutes of the May 11, 2020 meeting were presented to the Board. Dr. Nash made a motion to approve the minutes with the amendment. Dr. McKune seconded the motion and it carried.

MONTHLY FINANCIAL REPORT & LEGAL FEES

The May 2020 financial report was presented to the Board.

DPL REPORT

Dr. Newman reported that the PPC Mayo Underwood building has still not opened full time. Employees may be possibly returning to the building in July, but there is no estimate for the public at this time..

Robin Vick advised the RFP for investigators did post and two bids were received. Dr. Pristas made a motion to approve the requests for proposals. Mr. Dickhaus seconded the motion, carried.

LEGAL REPORT

Dr. Deters brought forth discussing a third Memo to post on the board's website and what information needs to be in the memo.

The Board discussed how temporary telehealth registrations were going to transition after the state of emergency ends and how to care for clients, if not still by in-person. The Memo will cover issues/questions that have been arising during this pandemic.

CE's have been a continued concern during the state of emergency as to how they will be earned correctly and still receive the hours needed for licensure. Dr. Pristas made a motion to waive the limits on the mode of earning CEs by home study and live interactive during the renewal periods of licensees affected by the state of emergency. Dr. Nash seconded the motion, carried.

Dr. Deters brought forth a question from the Department of Medicaid Services. Dr. Deters or Mr. Trimble will get the response sent out to the correct individual.

COMPLAINTS SCREENING COMMITTEE

- 2019PSY00010 – ongoing.
- 2019PSY00020 – ongoing.
- 2019PSY00031 – ongoing.
- 2019PSY00018 – ongoing.
- 2019PSY00027 – ongoing.
- 2019PSY00028 – ongoing.
- 2019PSY00029 – ongoing.
- 2019PSY00019 – ongoing.
- 2019PSY00024 – ongoing.
- 2019PSY00025 – ongoing.
- 2020PSY00001 – ongoing.
- 2020PSY00002 – ongoing.

OLD BUSINESS

The Board needs another KPA election for two seats on the Board. Dr. Pristas made a motion to pay KPA for the upcoming elections. Dr. Nash seconded the motion, carried.

The Board discussed an RFP for exam analysis. The Board wants someone to look at how it has been done previously and adjust the new process. Dr. McKune will reach out to the individual who evaluated the exam the last time to see if he is still interested, and if so, if he thinks he can complete the task for under \$1,000.00. If it can be done for less than \$1,000.00, an RFP will not be needed. Dr. McKune made a motion to post the RFP in the event the cost will exceed \$1,000.00. Dr. Hopkins seconded the motion, carried.

The Board decided that they will create the board member manual themselves and will not need an RFP for outside assistance. The Board discussed how to create it and how to get it started. Two other templates from two other licensing boards were provided as a guide on how to set theirs up.

Dr. Deters brought forth the PLUS Program. No discussion was made other than a statement of how it is still something that can be done in the future.

EPPP2 – The Board will discuss this more in the future.

The Board retreat has been set for July 24, 2020 at 9:00 a.m. via Zoom.

Mr. Gilfert made a motion to order a plaque for Owen Nichols thanking him for his service. Mr. Dickhaus seconded the motion, carried.

Dr. Hopkins made a motion to order a plaque for Gerald Hopkins thanking him for his service. Mr. Gilfert seconded the motion, carried.

The Board would also like to order plaques for Dr. Hopkins and Dr. McKune for their previous positions serving as Board Chair. Dr. Deters made a motion to order the plaques. Dr. Pristas seconded the motion, carried.

NEW BUSINESS

During the May meeting, Alex Siegel from ASPPB provided information as to what they are doing/plan to do during the COVID-19 pandemic as well as other states procedures. Dr. Deters will write a thank you note on behalf of the Board.

KRS 319.030 was brought forward, which is dealing with the annual report of a board. Mr. Trimble stated he would draft something up for the Board to sign. The report goes to the Boards and Commissions Office in the Governor's Office.

Email Questions

The Board discussed questions received via email. Ms. Cook will respond to the emails as directed by the Board.

LICENSURE STATUS REPORT

The Board reviewed the licensure status report.

COMMITTEE REPORTS

A motion was made by Mr. Gilfert to take the actions recommended by the corresponding committees. Mr. Dickhaus seconded the motion and it carried.

Education and Training Ad Hoc Committee:

The Committee discussed how exams would be administered online just for the duration of the state of emergency. Affidavits are in draft for both exams. The Board discussed converting the entire Jurisprudence exam to multiple choice. Dr. Pristas made a motion to convert the short answer questions to multiple choice and putting the exam online. Dr. Nash seconded the motion, carried. A motion was made by Dr. Hopkins to move oral exams online via zoom for examinees. Dr. Pristas seconded the motion, carried.

Supervision Committee

No report.

Continuing Education Committee

No report.

Credentials Review Committee

No report.

Examination Committee

No report.

Disciplined Psychologists Committee

No report.

Newsletter Committee

Mr. Gilfert sent out a draft of the newsletter. Revisions were made as discussed.

SCHEDULE NEXT MEETING

Monday, July 13, 2020 at 10:00 a.m.

PER DIEM

Mr. Gilfert made a motion to approve per diem compensation for eligible members attending today's meeting and other board business between meetings, including Dr. Deters work on May 30th responding to emails as well as formulating responses to questions and preparing for the board meeting. The motion, seconded by Dr. Pristas, carried.

ADJOURNMENT

A motion was made by Mr. Dickhaus to adjourn the meeting at 2:48 p.m. The motion, seconded by Dr. Hopkins, carried.

Jean A. Deters, Psy.D.

Jean Deters, Psy.D. – Chair