

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
March 9, 2020

A regular meeting of the Board of Examiners of Psychology was held on March 9, 2020 in the Mayo-Underwood Hearing Room at the Mayo-Underwood building in Frankfort, KY.

MEMBERS PRESENT

Jean Deters, Psy.D. – Chair
Erica Pristas, Ph.D.
Justin Gilfert – Citizen at Large
Jamie Hopkins, Ph.D. – Vice Chair
Stacy Seale, M.S.
Elizabeth McKune, Ed.D.

MEMBERS ABSENT

Brenda Nash, Ph.D.
Emily Skaggs, Psy.D.

DEPARTMENT OF PROFESSIONAL LICENSING

Lyndsay Sipple, Interim Board Administrator
Courtney Cook – Board Administrator
Chessica Nation, Administrative Section Supervisor
Dr. Michael Newman, Commissioner

OTHER

David Timble, Board Counsel
Kevin R. Winstead, DPL General Counsel

CALL TO ORDER

Dr. Deters called the meeting to order at 10:02 a.m.

MINUTES

The minutes of the February 10, 2020 meeting were presented to the Board. Dr. McKune made a motion to approve the minutes without changes. Dr. Pristas seconded the motion, carried.

MONTHLY FINANCIAL REPORT & LEGAL FEES

The February 2020 financial report was presented to the Board.

DPL REPORT

Dr. Newman informed the Board that they are close to finalizing the language for the MOA and the hope is that it will be ready for the April meeting. The Board will then have 2 months to review for the July approval. Robin Vick introduced Courtney Cook as the new Board Administrator and will begin next month.

LEGAL REPORT

COMPLAINTS SCREENING COMMITTEE

- 2018PSY00017 – ongoing.
- 2018PSY00022 – Complaints Committee motioned for final approval of Agreed Order, seconded by Ms. Seale. Carried.
- 2018PSY00024 - Complaints Committee mad a motion for final approval of Agreed Order, seconded by Ms. Seale. Carried.
- 2019PSY00010 – Complaints Committee made a motion to have the County Attorney draft a letter, seconded by Dr. Hopkins. Carried.

- 2019PSY00018; 2019PSY00027; 2019PSY00028; 2019PSY00029 - ongoing
- 2019PSY00024; 2019PSY00025 - ongoing
- 2020PSY0001 - Complaints Committee made a motion to issue a private admonishment, seconded by Dr. Hopkins. Carried.

The members of the Complaints Screening Committee recused from voting on the above recommendations of the Committee.

OLD BUSINESS

The Board discussed their response to any Associated Press inquiries, there has been no release yet.

The Board received two responses to the RFP for liability insurance, one came back as employer liability insurance that was very expensive and the second came back a lot closer to the type of insurance needed with a premium of around \$5-6,000 for \$1,000,000 worth of coverage. Neither of these cover criminal fines, punitive damages, or multiple damages and lacks items necessary for a safety net policy. They discussed if they want to continue to pursue the insurance and discussed speaking to the procurement department for insurance to see if they can help. Dr. Newman stated that most states have a statute that the board is not liable, which is why they are having trouble finding the coverage the Board desires. Mr. Trimble discussed what is in our statute for how the board members are covered and he does not feel the extra coverage is needed and Dr. Newman agreed. Mr. Gilfert made a motion to table the discussion and monitor it for the future. Dr. Hopkins seconded, carried.

Robin Vick from DPL and Jennifer Spencer from PPC discussed the status on other previously requested RFPs. Ms. Vick asked the Board if Dr. Mitchell was still interested in doing an exam analysis for the Board. Dr. McKune said she spoke to him last year and he would, but she is not sure if that still stands. Ms. Vick said it would have to be under \$1,000 to allow him to do the analysis without opening an RFP. Dr. McKune said it is a larger scope than last time, so there is concern that the cost would be higher, but she will reach out to Dr. Mitchell to see if there is any interest. Dr. Deters requested the information from the last RFP to evaluate the threshold of cost. Dr. McKune and Dr. Hopkins will review the last RFP information to develop the scope of practice.

There was also an RFP for someone to work on a board manual for the new board members and for someone to look at complaints and evaluate if disciplinary has been consistent. Ms. Vick said in order to complete an RFP for the board manuals and be approved, the Board will need to justify why a board member cannot complete these. These RFPs would have the person work closely with a board member, so is it worth having this outside person have access to our information? Dr. Deters replied that it takes too much time for the board members and Ms. Vick reassured them they would get per diem for each day they work on the manuals. The best idea is for the board members to divide the manual into sections to work on and then the Board Administrator can put it all together. The manual can also be something they can work on together on their next retreat. It was suggested to reach out to former board members to help if it can be done for under \$1,000. Mr. Gilfert made the motion to reach out to former board members such as Tom Miller, Eva Marcum and Melissa Hall for assistance. Dr. Pristas seconded, carried.

For the complaints RFP, the 1st phase is to gather data from all complaints, including the violation, outcomes and sanction. Dr. McKune will create a scope of practice and send to Dr. Deters to supply to the finance department.

KPA liaison Katie McBride updated the Board on the current open seats and she reported that the nominations for Dr. McKune's seat will go out next week.

Mr. Dickhaus made a motion for Dr. Trimble to send a letter to St. Elizabeth in regards to their insurance not accepting the Licensed Psychological Practitioner credentials. Seconded by Dr. McKune, carried.

NEW BUSINESS

The Board was made aware that Dr. Brenda Nash was recently appointed to the Board and hopes to be in attendance for the next meeting. Dr. Jamie Hopkins was also re-appointed to the Board.

The PLUS Adhoc Committee reported that the Master's level rate would not be reduced, there would still be a \$200 fee to apply. The Board deferred more discussion of this to next month.

Mr. Dickhaus made a motion to renew their ASPPB Membership for 2020-2021. Dr. Hopkins seconded the motion, carried.

The Board discussed questions received via email. Ms. Sipple or Ms. Nation is to respond to inquiries as discussed.

LICENSURE STATUS REPORT

The Board reviewed the licensure status report.

COMMITTEE REPORTS

A motion was made by Mr. Gilfert to take the actions recommended by the corresponding committees. Mr. Dickhaus seconded the motion, carried.

Supervision Committee

The Supervision Committee made a motion to review all incomplete supervision documents from February 2020 and earlier. Mr. Dickhaus seconded the motion, carried.

Continuing Education Committee

No report.

Credentials Review Committee

No report.

Examination Committee

The next examination date is to be determined.

Disciplined Psychologists Committee

No report.

Newsletter Committee

No report.

SCHEDULE NEXT MEETING

Monday, May 11, 2020 at 10:00 a.m. at the Mayo-Underwood Building in Frankfort.

TRAVEL AND PER DIEM

Mr. Gilfert made a motion to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting and other board business between meetings. The motion, seconded by Mr. Dickhaus, carried.

ADJOURNMENT

A motion was made by Dr. McKune to adjourn the meeting at 12:25 p.m. The motion, seconded by Dr. Pristas, carried.

Jean A. Deters, Psy.D.

Jean Deters. Psy.D. - Chair