

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**February 1, 2021**

A regular meeting of the Board of Examiners of Psychology was held on February 1, 2021 via Zoom teleconferencing.

**MEMBERS PRESENT**

Jean Deters, Psy.D. – Chair  
Jamie Hopkins, Ph.D. – Vice Chair  
Joseph Dickhaus, M.S.  
Justin Gilfert – Citizen at Large  
Eva Markham, Ed.D.  
Elizabeth McKune, Ed.D.  
Brenda Nash, Ph.D.  
Stacy Seale, M.S.  
Emily Skaggs, Psy.D.

**MEMBERS ABSENT**

None

**DEPARTMENT OF PROFESSIONAL LICENSING**

Chessica Nation, Administrative Section Supervisor  
Felicia Juett, Board Administrator  
Dr. Michael Newman, Commissioner  
Robin Vick, Administrative Section Supervisor

**OTHER**

David Trimble, Legal Counsel

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**CALL TO ORDER**

Dr. Deters called the meeting to order at 10:01 a.m.

**MINUTES**

The minutes of the January 11, 2021 meeting were presented to the Board. Dr. Hopkins made a motion to approve the minutes as amended. Dr. Markham seconded the motion and it carried.

**MONTHLY FINANCIAL REPORT & LEGAL FEES**

No monthly financial report was presented.

**DPL REPORT**

Dr. Newman reported that the legislation session is progressing, and they will continue to watch for the outcomes. Dr. Newman followed up on the option to purchase DocuSign for board use. Details about the program were discussed and it was decided to not purchase the program at this time. Dr. Deters had a question regarding the possibilities of the legislature changing the executive orders. Dr. Newman reported that there are many different approaches that may be taken and that the legal team is watching for the outcomes and impacts. A question was asked about whether KBEP has been proactively thinking about how to coordinate with some of these outcomes. Dr. Newman discussed some possible outcomes and stated that due to the multiple moving parts and possibilities, they are not ready to make suggestions on the next steps at this time.

**LEGAL REPORT**

Mr. Trimble an overview of the Sunset Law, which requires every board to review their regulations every seven years or the regulations will expire and no longer be in effect. He stated that the process is to review the regulations, then send a letter stating that the regulation is either acceptable as is, needs to be removed, or needs to be amended in the allotted 18-month time frame. He stated that the Board has seven regulations that are approaching the 18-month time frame to be amended or they will expire. Dr. Deters suggested creating a Legislative and Rules Committee to review these and other regulations.

**COMPLAINTS SCREENING COMMITTEE**

- 2019PSY00010 – Ongoing.
- 2019PSY00020 – Ongoing.
- 2019PSY00031 – Ongoing.
- 2019PSY00019 – Ongoing.

- 2020PSY00002 – Ongoing.
- 2020PSY00010 – This case was rediscussed, as the complainant sent new information to the Board. It was recommended to send an additional letter to the complainant. The case remains dismissed.
- 2020PSY00013 – Ongoing.
- 2019PSY00021 – Dismissed.

A motion was made and seconded by the Complaints Screening Committee to take the above actions and it carried.

## **OLD BUSINESS**

### **ASPPB PLUS**

Ms. Seale gave an update on the ASPPB PLUS program. She stated that she is waiting on a response for a start date to implement the program. Suggestions were made on the best way to communicate the new program, which included adding information in the newsletter and reaching out to program directors at the schools. Details were also discussed pertaining to the forms and curriculum requirements needed. Dr. Nash suggested a more streamlined way to review courses listed on the application form. She suggested to have a section on the form that asks applicants whether their program is APA accredited and if so, the Board would automatically accept the program without having to review each individual course.

### **Neuropsychological Exams Contract**

Ms. Vick presented a draft of the Neuropsychological Exams Contract Terms and Condition. She stated that she has been working on getting approval from the head of finance and once approved, the contract should be ready for use. Mr. Dickhaus made a motion to approve the terms and conditions as written and to allow Dr. Deters and Mr. Dickhaus the authority to add in the names as they are secured. Dr. Markham seconded the motion and it carried.

## **NEW BUSINESS**

### **Application Extensions during the State of Emergency**

Ms. Juett requested clarification on extensions during the state of emergency and whether applications deadlines are included. The Board discussed and determined that application deadlines were include.

### **Email Questions**

The Board reviewed the email questions and Ms. Juett will respond as directed.

## **LICENSURE STATUS REPORT**

The Board reviewed the licensure status report.

## **COMMITTEE REPORTS**

A motion was made by Dr. Hopkins to take the actions recommended by the corresponding committees. Mr. Dickhaus seconded the motion and it carried.

### **Supervision Committee**

The Supervision Committee discussed a supervisory report wherein major concerns about the supervisee were addressed. The Supervision Committee made a motion to initiate a complaint (2021PSY00002). Dr. Nash seconded the motion and it carried.

### **Continuing Education Committee**

No report.

### **Credentials Review Committee**

No report.

### **Examination Committee**

The Examination Committee discussed information on a new volunteer for the structured exams. The Examination Committee made a motion to accept the volunteer for the structured exams. Dr. Markham seconded the motion and it carried.

### **Disciplined Psychologists Committee**

The Disciplined Psychologist Committee reported that a quarterly report was received for the disciplined psychologist currently being monitored. It was stated that everything is on target for the individual completing their sanctions appropriately and on time. It was also stated there will be a time scheduled to review the final process as they accept the final report.

### **Newsletter Committee**

The Newsletter Committee identified some items that needed to be added to the newsletter, which included the start date of the new ASPPB PLUS program. Once these items are received, the newsletter should be ready to distribute.

### **SCHEDULE NEXT MEETING**

Monday, March 1<sup>st</sup> at 10:00 a.m.

### **PER DIEM**

Mr. Gilfert made a motion to approve per diem compensation for eligible members attending today's meeting and other board business between meetings. Mr. Dickhaus seconded the motion and it carried. Additional board business included:

- **Jean Deters:** Jan 30, 2021 - Preparation of board, development of forms for PLUS; Jan 22, 2021 Coordination of PLUS with ASPPB and Administering Exams
- **Eva Markham:** January 31, 2021 Application Review
- **Stacy Seale:** January 15, 2021 ASPPB PLUS Review
- **Emily Skaggs:** January 22, 2021 Administering Exams

Mr. Dickhaus made a motion to pay honoraria for the following volunteer examiners. Dr. Nash seconded the motion and it carried.

- **Joe Edwards:** January 22, 2021
- **Patrick Hardesty:** January 22, 2021
- **David Lanier:** January 22, 2021
- **Bill Elder:** January 22, 2021
- **Sally Brenzel:** January 22, 2021; February 1, 2021

### **ADJOURNMENT**

A motion was made by Dr. Markham to adjourn the meeting at 11:54 a.m. The motion, seconded by Dr. Nash, carried.



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Jean Deters, Psy.D. – Chair