

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES

May 5, 2014

A special Board meeting of the Board of Examiners of Psychology was held on May 5, 2014 at the Office of Occupations and Professions in Frankfort, KY.

MEMBERS PRESENT

Melissa Hall, M.S. – Vice-Chair
Stanley Bittman, Ph.D.
Sally Brenzel, Psy.D.
Thomas W. Miller, Ph.D.
Eva R. Markham, Ed.D

OTHERS PRESENT

Brian Judy, Assistant Attorney General
J. Fox DeMoisey
Elmer Maggard, Ph.D.

OCCUPATIONS AND PROFESSIONS STAFF

Robin Vick, Board Administrator
Gordon Slone, Executive Director
Susan Ellis, Operations Section Supervisor

MEMBERS ABSENT

Owen Nichols, Psy.D. – Chair
Kathy Susman, M.A.
Paula Glasford

A meeting of the Kentucky Board of Examiners of Psychology, Complaint Committee, was called to order at 8:00 a.m., Monday, May 5, 2014 at the Office of Occupations and Professions in Frankfort, KY. The committee meeting adjourned at 10:00 a.m.

CALL TO ORDER

Ms. Hall called the meeting to order at 10:00 a.m. on May 5, 2014.

MINUTES

The minutes of the April 7, 2014 meeting were called to the attention of the Board. A motion was made by Dr. Miller to approve the minutes. The motion, seconded by Dr. Bittman, carried.

MONTHLY FINANCIAL REPORT & LEGAL FEES

The financial reports ending April 2014 and legal fees for March 2014 were presented to the Board. A motion was made by Dr. Brenzel to accept the financial statement and legal fees. The motion, seconded by Dr. Markham, carried.

O & P REPORT

Mr. Slone presented the Board with the Memorandum of Agreement with Occupations and Professions for 2015 & 2016 which will need to be signed by June 15, 2014. The Board will review and discuss at the June meeting. Mr. Slone discussed the May 2014 Occupations and Professions monthly report.

Mrs. Ellis presented the Investigator bids with the Board. There are four (4) bids that were received and presented to the Board. Mrs. Ellis explained that the contracts will be good for two (2) years. Ms. Vick will send the Board a copy of the new bids for the Board to review at the June meeting. A motion was made by Dr. Miller to renew investigators, Stan Heck, Psy. D. & Paula Berry, Ph.D.'s contract. The motion, seconded by Dr. Markham, carried.

LEGAL MATTERS

Mr. Judy advised the Board that he is covering additional Boards while the Attorney General's Office is in the process of replacing a vacancy. continuing education units. Universities must send context of program and required information for Board approval prior to course being offered.

Mr. Judy discussed an email from an applicant in regards to questions about practicum hours. Ms. Vick will respond to email to answer questions.

COMPLAINTS SCREENING COMMITTEE

- Case 00-05 – On-going.

At 10:15 a.m. Dr. Brenzel made a motion to go into closed session pursuant to KRS 61.810(1)(j) for the purpose of deliberations of judicial bodies involving individual adjudications or appointments. The motion, seconded by Dr. Markham, carried. Dr. Brenzel made a motion to come out of closed session at 10:25 a.m. The motion, seconded by Dr. Markham, carried.

A motion was made by the Complaint Screening Committee to follow court directive to review request for reconsider final order. The motion, seconded by Dr. Miller, carried.

- Case 03-12 and 06-05 – On-going.
- Case 10-19 – On-going.
- Case 12-10A / Case 12-10B / Case 12-10 C – On-going.
- Case 12-12 – On-going.
- Case 13-05 – On-going.
- Case 13-06 – On-going.
- Case 13-07 – On-going.
- Case 13-07B – On-going.
- Case 13-19 – On-going.
- Case 13-28 – The Board voted previously to dismiss. A motion was made by the Complaint Screening Committee, that based upon review of additional information received, the Board stand with previous decision. The motion, seconded by Dr. Miller, carried.
- Case 14-01 – A motion was made by the Complaint Screening Committee to issue subpoena for records. The motion, seconded by Dr. Markham, carried.
- Case 14-04 – A motion was made by the Complaint Screening Committee to dismiss. The motion, seconded by Dr. Miller, carried.
- Case 14-05 – A motion was made by the Complaint Screening Committee to dismiss. The motion, seconded by Dr. Markham, carried.
- Case 14-06 – On-going. Dr. Brenzel recused herself from the room during the Complaint Screening Committee and the Board meeting as they discussed the case.
- Case 14-07 – A motion was made by the Complaint Screening Committee to investigate. The motion, seconded by Dr. Markham, carried.
- Case 14-08 – On-going.
- Case 14-09 – A motion was made by the Complaint Screening Committee to issue a Board Initiating Complaint. The motion, seconded by Dr. Markham, carried.

- Case 14-09B - A motion was made by the Complaint Screening Committee to issue a Board Initiating Complaint. The motion, seconded by Dr. Markham, carried.
- Case 14-10 - A motion was made by the Complaint Screening Committee to issue a Cease and Desist. The motion, seconded by Dr. Markham, carried.
- Case 11-08 - A motion was made by the Complaint Screening Committee to issue a final order. The motion, seconded by Dr. Markham, carried.

The members of the Complaints Screening Committee recused from voting on the above recommendations of the Committee.

COMMITTEE REPORTS

Supervision Committee - Dr. Markham discussed Licensed Psychological Associates, Temporary Licensed Psychological Associates, Certified Psychologist, Temporary Licensed Psychologist who have not submitted a W2 or W4 to the Board for review. A motion was made by Dr. Markham to file a Board Initiating Complaint against all Licensed Psychological Associates, Temporary Licensed Psychological Associates, Certified Psychologist, Temporary Licensed Psychologist who have not submitted a W2 or W4 for the Board to review for approval. The motion, seconded by Dr. Miller, carried.

Continuing Education Committee - Dr. Miller reported 13 continuing education applications were reviewed, 11 approved and 2 approved pending receipt of additional information.

Credentials Review Committee - Dr. Bittman discussed five (5) files that he had questions for the Board and wanted clarification and guidance.

Examination Committee - Ms. Hall reported that the next exams are scheduled for June 13, 2014 and the exam will be at the Transportation Building.

Disciplined Psychologists Reports - No report to the Board.

EXPIRED LICENSURE REPORT

There were ten expired license for the month of January 2014. A motion was made by Dr. Miller for a certified letter will be sent to these licensees advising them that their license has expired and that they must cease practice. The motion, seconded by Dr. Markham, carried.

OLD BUSINESS

KPA Invoice - A motion was made by Dr. Miller for the Board to pay the invoice from Kentucky Psychological Association for "Online Ad" for investigators. The motion, seconded by Dr. Bittman, carried.

Continuing Education Options for Suicide Training Requirements - Dr. Miller discussed that Kentucky Psychological Association would like the Board to review and reconsider continuing education options for the Suicide Training requirement. The Board discussed topic and will leave previous decision as previously stated.

NEW BUSINESS

ASPPB Email - Introduction and Question on Hypnosis Regulation

Dr. Miller discussed email from ASPPB in regards to "Introduction and Question on Hypnosis Regulation". The reviewed and discussed email.

Social Service Clinician I - Job Description

The Board reviewed an email from Dr. Adkins and the job description for a Social Service Clinician I asking for an opinion from the Board. Mr. Judy will create a formal letter to Mr. Adkins from the Board.

SCHEDULE NEXT MEETING

The next Board meeting will be held on June 2, 2014 at the Office of Occupations and Profession in Frankfort, KY.

TRAVEL AND PER DIEM

A motion was made by Dr. Brenzel to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting and other board business between meetings. The motion, seconded by Dr. Markham, carried.

ADJOURNMENT

A motion made by Dr. Miller to adjourn the meeting at 11:45 a.m. The motion, seconded by Dr. Brenzel, carried.

Melissa Hall, M.S. Vice-Chair